HEALTH & SAFETY POLICIES

Our attendee’s health and safety are our top priority. We’re working closely with the Long Beach Convention Center, our vendors, and staff to implement the following policies for ACT Expo 2021. These policies are based on current recommendations from the CDC, state health department guidelines, local regulations, and venue policies.

EVENT SPACE INFORMATION
- All session, plenary, and meeting rooms will comply with local or state mandated occupancy restrictions and will limit the number of attendees in each room. Access to session and plenary rooms will be on a first come first serve basis.
  - Table rounds, chairs, seating areas and other physical layouts will be arranged to ensure appropriate distancing.
  - Session presentations will be available for all attendees.
  - The agenda for the event will allow multiple modes of participation, including mobile app engagement, overflow rooms for viewing sessions and online-only content.
- A one-direction traffic flow will be created for entering and exiting meeting space to minimize cross traffic between attendees.
- Hand sanitizer stations will be located at strategic locations such as reception areas, entrances, stairs, elevators, registration counters, expo hall, etc.
- Physical distancing signs will be implemented for any lines/queues. Signs/markers will be placed to designate areas where attendees may sit or stand.
- Physical barriers, like sneeze guards and partitions, will be placed between event staff and attendees where possible.
  - Registration counters will be spaced out, with partitions and sneeze guards.
- Public health related signage will be posted throughout the event site, including hand washing and physical distancing messages.
- We aim to minimize unnecessary contact between attendees, event staff and surfaces as much as possible. ACT Expo will provide key information, updates, and event collateral through its Mobile Application.
- Face masks will be required while in the event footprint. Masks will be available onsite for attendees if needed.

FOOD SERVICE
- Meals will be provided on an individual serving basis either plated with lids, boxed, or serving stations with sneezeguard and attendants.
  - There will be no self-service buffet style service.
- There will be no shared use of utensils, food, beverages, condiments, etc.
  - Attendees will be provided with individual bottled/canned beverages/condiments.
  - There will be no loose cutlery available, instead we will use banquet cutlery roll ups.

VENUE DISINFECTING + CLEANING
Long Beach Convention & Entertainment Center is a certified GBAC Star Facility. GBAC is an independent third-party verification system that ensures the facility’s cleaning protocols meet the highest standards by conducting:

Questions? Contact the events team at events@gladstein.org or 888.993.0302

Updated 1/21/21
• Regular cleaning of high touch point areas such as, escalator handrails, stair railings, door handles, purchase devices and elevator buttons with CDC recommended products.
• Regular cleaning and sanitizing of facility public spaces and restrooms.
• Allowing for ample time between sessions for proper cleaning of rooms, surfaces, audio visual/presentation equipment, etc.
• Overnight deep cleaning of all restrooms and meeting spaces.

EVENT STAFF + PERSONNEL
• Staff must complete a temperature check and a health survey prior to their scheduled shift.
• If any staff member shows signs of illness or indicates they do not feel well, they will be immediately sent home and replaced with back-up staff.
• Staff will be required to stay home if they or a member of their household feels sick, tested positive for COVID-19, or if they have been in close contact with someone who has symptoms of COVID-19 within the past 14 days.
• Staff must wash hands hourly and sanitize after any contact. Registration staff will sanitize hands after interacting with each attendee.
• Staff will be required to wear face masks at all times while in the event footprint.
• Gloves will be required for any activities that involve close contact with high touch surfaces, food, or material distribution (i.e., registration tables, pens, handling brochures or giveaways, etc.).
  o Gloves will be sanitized or switched regularly/as needed.
• Staff will maintain physical distancing between attendees and other staff members.
• There will be ACT Expo safety ambassadors circulating around the conference helping to promote social distancing, good hygiene, distribute masks, etc.

HEALTHY TRAVEL TIPS
We encourage all visitors to use their own discretion and follow all travel best practices recommended by the Centers for Disease Control and Prevention:
• Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
• If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
• Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow. Avoid touching your eyes, nose, and mouth with unwashed hands.
• Avoid close contact with people who are sick.

ACT Expo management will monitor and update this page, in order to provide our attendees with the most current information.